Division of Mental Retardation Services <u>East Tennessee Regional Quarterly Training Calendar</u> January, February, and March 2008

- ✓ To make reservations for East Tennessee training, contact <u>Janet Taylor</u>, at (423) 787-6757, ext. 108 or by e-mail at <u>janet.taylor@state.tn.us</u>. Please contact the appropriate person listed in the last column for training registrations.
- ✓ Please note all training is subject to change.
- ✓ For most current information contact Alice Taylor, Regional Training Coordinator, (423) 787-6757, ext. 112 or visit our website: http://www.state.tn.us/dmrs

January 2008

DATE/TIME	TYPE OF TRAINING	TOPIC/ INSTRUCTOR	TARGETED PARTICIPANTS	LOCATION
1/8-9/2008 9:00 a.m 5:00 p.m.	Training (2 Day)	Challenges in Physical Management (Regional Office Therapeutic Services	Direct Care Staff, Providers, Therapists, Families, Guardians, Conservators, Advocates, Consumers, Interested Community	Knoxville- Palm Cottage Contact Amy Ford to register at (423)
1/10/2008	Training	Team) Independent Support	Independent Support	787-6757 ext. 117
9:00 a.m. – 4:00 p.m.	Series 15- Session 1	Coordination Training	Coordinators and state Regional Office Case Managers	Palm Cottage
		(Regional Office Trainers)		
1/11/2008 9:00 a.m 3:00 p.m.	Train the Trainer	Protection from Harm	All Provider Agencies, ISC Agencies, Independent Clinical and Behavior Providers, Trainers, Families, Advocates, Consumers, Guardians, Interested	Knoxville- Oak Cottage
		(J. Beatty, D. Barwick)	Community	

1/15/2008	Training	Mealtime Challenges	Direct Care Staff,	Knoxville-
9:00 a.m	Training	Wealtime Chanenges	Providers, Therapists,	Palm Cottage
5:00 p.m.			Families, Guardians,	Pain Collage
5.00 p.m.				
			Conservators,	
			Advocates,	
		(Regional Office	Consumers, Interested	Contact Amy Ford
		Therapeutic Services	Community	to register at (423)
		Team)		787-6757 ext. 117
1/17/2008	Train the Trainer	Title VI	All Provider Agencies,	Knoxville-
9:00 a.m			ISC Agencies,	Palm Cottage
10:30 a.m.			Independent Clinical	_
			and Behavior	
			Providers, Trainers,	
			Families, Advocates,	
			Consumers,	
		(Regional Office	Guardians, Interested	
		Trainers)	Community	
1/17/2008	Train the Trainer	Individual Rights and the	All Provider Agencies,	Knoxville-
10:45 p.m	Train the trainer	ADA	ISC Agencies,	Palm Cottage
12:30 p.m.		ADA	Trainers, Families,	Faiii Cottage
12.30 p.111.			1	
			Advocates,	
		(Darianal Office	Consumers,	
		(Regional Office	Guardians, Interested	
4/47/0000		Trainers)	Community	1,7
1/17/2008	Train the Trainer	Effective Training	All Provider Agency	Knoxville-
1:30 p.m		Techniques	Trainers	Palm Cottage
4:00 p.m.				
		(D : 10%)		
		(Regional Office		
		Trainers)		
1/17/2008	Training	Menu Planning	Direct Care Staff,	Greeneville-
10:00 a.m			Clinical Staff,	DMRS Regional
12:00 p.m.			Providers, Therapists,	Office
			Families, Guardians,	
			Conservators,	Contact Sherry
			Advocates,	Kyker to register at
			Consumers, Interested	(423) 787-6757 ext.
		(Sherry Kyker, RDLDN)	Community	123
1/18/2008	Training	Community Transition	Residential Provider	Knoxville-
10:00 a.m		Process Training	Agency Management,	Oak Cottage
1:00 p.m.			Supervisory or	
•			Programmatic Staff,	
			ISC Agencies,	Please contact
			Consumers,	Sandy Sledge to
			Guardians, Interested	register at (423)
		(T. Jordan-Henley)	Community	434-6536
1/22/2008	Training	Grier Appeals Training	All Provider Agencies,	Knoxville-
1:00 p.m	1149	Choi Appeals Halling	ISC Agencies,	Palm Cottage
3:00 p.m.			Trainers, Families,	i ann oottage
3.00 p.iii.			Advocates,	
			•	
			Consumers,	
		(V Ebort)	Guardians, Interested	
		(K. Ebert)	Community	

1/23/2008 9:00 a.m	Train the Trainer	Intro to MR/DD	All Provider Agencies, ISC Agencies,	Knoxville- Palm Cottage
12:30 p.m.			Independent Clinical and Behavior Providers, Trainers, Families, Advocates,	
		(Regional Office	Consumers, Guardians, Interested	
1/23/2008	Train the Trainer	Trainers) Abuse Prevention	Community All Provider Agencies,	Knoxville-
1:30 p.m	Train the Trainer	Abase i revention	ISC Agencies,	Palm Cottage
4:30 p.m.			Trainers, Families,	
			Advocates,	
		(Regional Office	Consumers, Guardians, Interested	
		Trainers)	Community	
1/24/2008	Train the Trainer	ISP Overview	All Provider Agencies,	Knoxville-
9:00 a.m			Clinical, Trainers,	Palm Cottage
12:30 p.m.			Families, Advocates, Consumers,	
			Guardians, Interested	
		(Regional Office	Community	
1/24/2008	Train the Trainer	Trainers) Sensitivity/Ethics	All Provider Agencies,	Knoxville-
1:30 p.m	Traill tile Traillei	Sensitivity/Ethics	ISC Agencies,	Palm Cottage
4:30 p.m.			Independent Clinical	
			and Behavior	
		(Regional Office	Providers, Trainers, Families, Advocates,	
		Trainers)	Guardian, Consumers	
1/30/2008	Training	Risk Assessment and	All Provider Agencies,	Knoxville-
9:00 a.m		Planning Workshop	ISC Agencies,	Palm Cottage
12:30 p.m.			Independent Therapy and Behavior	
			Providers, Trainers,	
			Families, Advocates,	
		(Regional Office	Consumers, Guardians, Interested	
		Trainers)	Community	
1/31/2008	Orientation-	Regional Office Provider	For new or existing	Knoxville-
9:00 a.m	Unit or	Orientation	provider agency staff	Palm Cottage
4:00 p.m.	Department Representation		needing to be oriented to the ET Regional	
	will provide an		Office.	
	overview of			
	their unit or	(Jack Reed &East TN		
1/31/2008	department Train the Trainer	Regional Office Staff) Quality Behavior	All Provider Agencies,	Knoxville-
10:00 a.m		Supports	ISC Agencies,	Oak Cottage
2:00 p.m.			Trainers, Families,	
Bring Lunch			Advocates, Guardians, Consumers, Interested	
			Community	
		(G. Zukotynski)	,	

February						
	2008					
DATE/TIME	TYPE OF TRAINING	TOPIC/ INSTRUCTOR	TARGETED PARTICIPANTS	LOCATION		
2/5/2008 10:00 a.m 1:00 p.m.	Training	Community Transition Process Training (T. Jordan-Henley)	Residential Provider Agency Management, Supervisory or Programmatic Staff, ISC Agencies, Consumers, Guardians, Interested Community	Chattanooga- DMRS Regional Office Please contact Sandy Sledge to register at (423) 434-6536		
2/5-6/2008 9:00 a.m 5:00 p.m.	Training (2 Day)	Challenges in Physical Management	Direct Care Staff, Providers, Therapists, Families, Guardians, Conservators, Advocates, Consumers, Interested Community	Johnson City- Washington County Community Residential Services		
		(Regional Office Therapeutic Services Team)		Contact Amy Ford to register at (423) 787-6757 ext. 117		
2/6-7/2008 9:00 a.m. – 4:00 p.m.	Training Series 15- Session 2	Independent Support Coordination Training	Independent Support Coordinators and state Regional Office Case Managers	Knoxville- Palm Cottage		
		(Regional Office Trainers)				
2/12/2008 9:00 a.m 3:00 p.m.	Train the Trainer	Protection from Harm	All Provider Agencies, ISC Agencies, Independent Clinical and Behavior Providers, Trainers, Families, Advocates, Consumers, Guardians, Interested Community	Knoxville- Oak Cottage		
2/12/2008 9:00 a.m 10:00 a.m.	Training	(J. Beatty, D. Barwick) Understanding Psychiatric Issues	Any Interested Providers or Community	Greeneville- DMRS Regional Office		
		(K. Capps)				

2/12/2008 10:15 a.m 12:15 p.m.	Training	Management of Psychotropic Medications and Continuity of Care	Any Interested Providers or Community	Greeneville- DMRS Regional Office
2/12/2008 9:00 a.m 5:00 p.m.	Training	(K. Capps) Mealtime Challenges	Direct Care Staff, Providers, Therapists, Families, Guardians, Conservators, Advocates, Consumers, Interested Community	Johnson City- Washington County Community Residential Services
		(Regional Office Therapeutic Services Team)		Contact Amy Ford to register at (423) 787-6757 ext. 117
2/13/2008 9:00 a.m 12:30 p.m.	Train the Trainer	Intro to MR/DD (Regional Office Trainers)	All Provider Agencies, ISC Agencies, Independent Clinical and Behavior Providers, Trainers, Families, Advocates, Consumers, Guardians, Interested Community	Knoxville- Palm Cottage
2/13/2008 1:30 p.m 4:30 p.m.	Train the Trainer	Abuse Prevention (Regional Office Trainers)	All Provider Agencies, ISC Agencies, Trainers, Families, Advocates, Consumers, Guardians, Interested Community	Knoxville- Palm Cottage
2/13/2008 10:00 a.m 12:00 p.m.	Training	Nutrition Resource Guide (Sherry Kyker, RDLDN)	Direct Care Staff, Clinical Staff, Providers, Therapists, Families, Guardians, Conservators, Advocates, Consumers, Interested Community	Chattanooga- DMRS Regional Office Contact Sherry Kyker to register at (423) 787-6757 ext.
2/14/2008 9:00 a.m 12:30 p.m.	Train the Trainer	(Regional Office	All Provider Agencies, Clinical, Trainers, Families, Advocates, Consumers, Guardians, Interested Community	Knoxville- Palm Cottage
2/14/2008 1:30 p.m 4:30 p.m.	Train the Trainer	Sensitivity/Ethics (Regional Office Trainers)	All Provider Agencies, ISC Agencies, Independent Clinical and Behavior Providers, Trainers, Families, Advocates, Guardian, Consumers	Knoxville- Palm Cottage

2/19/2008 10:00 a.m 1:00 p.m.	Training	Community Transition Process Training (T. Jordan-Henley)	Residential Provider Agency Management, Supervisory or Programmatic Staff, ISC Agencies, Consumers, Guardians, Interested Community	Greeneville- DMRS Regional Office Please contact Sandy Sledge to register at (423) 434-6536
2/21-22/08	Training	Challenges in Physical	Direct Care Staff,	Knoxville-
9:00 a.m 5:00 p.m.	(2 Day)	Management	Providers, Therapists, Families, Guardians, Conservators, Advocates, Consumers,	Palm Cottage
		(Regional Office	Interested	Contact Amy Ford
		Therapeutic Services Team)	Community	to register at (423) 787-6757 ext. 117
2/27/2008 9:00 a.m 12:30 p.m.	Training	Risk Assessment and Planning Workshop	All Provider Agencies, ISC Agencies, Independent Therapy and Behavior Providers, Trainers, Families, Advocates, Consumers, Guardians, Interested	Knoxville- Palm Cottage
		(Regional Office Trainers)	Community	
2/28/2008 9:00 a.m 5:00 p.m.	Training	Mealtimé Challenges	Direct Care Staff, Providers, Therapists, Families, Guardians, Conservators, Advocates, Consumers,	Knoxville- Palm Cottage
		(Regional Office Therapeutic Services Team)	Interested Community	Contact Amy Ford to register at (423) 787-6757 ext. 117

March					
2008					
DATE/TIME	TYPE OF	TOPIC/	TARGETED	LOCATION	
	TRAINING	INSTRUCTOR	PARTICIPANTS		
3/4-5/2008 9:00 a.m 5:00 p.m.	Training (2 Day)	Challenges in Physical Management	Direct Care Staff, Providers, Therapists, Families, Guardians, Conservators, Advocates, Consumers, Interested	Chattanooga- Collegedale City Hall	
		(Regional Office Therapeutic Services Team)	Community	Contact Amy Ford to register at (423) 787-6757 ext. 117	
3/5-6/2008 9:00 a.m 4:00 p.m.	Training Series 15- Session 3	Independent Support Coordination Training	Independent Support Coordinators and state Regional Office Case Managers	Knoxville- Palm Cottage	
		(Regional Office Trainers)			
3/7/2008 10:00 a.m 1:00 p.m.	Training	Community Transition Process Training	Residential Provider Agency Management, Supervisory or Programmatic Staff, ISC Agencies, Consumers,	Knoxville- Oak Cottage Please contact	
		(T. Jordan-Henley)	Guardians, Interested Community	Sandy Sledge to register at (423) 434-6536	
3/11/2008 9:00 a.m 11:00 a.m.	Training	Grier Appeals Training	All Provider Agencies, ISC Agencies, Trainers, Families, Advocates, Consumers, Guardians, Interested Community	Knoxville- Palm Cottage	
		(K. Ebert)			
3/11/2008 9:00 a.m 5:00 p.m.	Training	Mealtime Challenges	Direct Care Staff, Providers, Therapists, Families, Guardians, Conservators, Advocates, Consumers,	Chattanooga- Collegedale City Hall	
		(Regional Office Therapeutic Services Team)	Interested Community	Contact Amy Ford to register at (423) 787-6757 ext. 117	

3/12/2008 10:00 a.m 12:00 p.m.	Training	Menu Planning (Sherry Kyker, RDLDN)	Direct Care Staff, Clinical Staff, Providers, Therapists, Families, Guardians, Conservators, Advocates, Consumers, Interested Community	Chattanooga- DMRS Regional Office Contact Sherry Kyker to register at (423) 787-6757 ext.
3/12/2008 9:00 a.m 3:00 p.m.	Train the Trainer	Protection from Harm (J. Beatty, D. Barwick)	All Provider Agencies, ISC Agencies, Independent Clinical and Behavior Providers, Trainers, Families, Advocates, Consumers, Guardians, Interested Community	Knoxville- Oak Cottage
3/12/2008 9:00 a.m 12:30 p.m.	Train the Trainer	Intro to MR/DD (Regional Office Trainers)	All Provider Agencies, ISC Agencies, Independent Clinical and Behavior Providers, Trainers, Families, Advocates, Consumers, Guardians, Interested Community	Knoxville- Palm Cottage
3/12/2008 1:30 p.m 4:30 p.m.	Train the Trainer	Abuse Prevention (Regional Office Trainers)	All Provider Agencies, ISC Agencies, Trainers, Families, Advocates, Consumers, Guardians, Interested Community	Knoxville- Palm Cottage
3/13/2008 9:00 a.m 12:30 p.m.	Train the Trainer	(Regional Office Trainers)	All Provider Agencies, Clinical, Trainers, Families, Advocates, Consumers, Guardians, Interested Community	Knoxville- Palm Cottage
3/13/2008 1:30 p.m 4:30 p.m.	Train the Trainer	Sensitivity/Ethics (Regional Office Trainers)	All Provider Agencies, ISC Agencies, Independent Clinical and Behavior Providers, Trainers, Families, Advocates, Guardian, Consumers	Knoxville- Palm Cottage

3/20/2008 9:00 a.m 10:30 a.m.	Train the Trainer	Title VI (Regional Office Trainers)	All Provider Agencies, ISC Agencies, Independent Clinical and Behavior Providers, Trainers, Families, Advocates, Consumers, Guardians, Interested Community	Knoxville- Palm Cottage
3/20/2008 10:45 p.m 12:30 p.m.	Train the Trainer	Individual Rights and the ADA (Regional Office Trainers)	All Provider Agencies, ISC Agencies, Trainers, Families, Advocates, Consumers, Guardians, Interested Community	Knoxville- Palm Cottage
3/20/2008 1:30 p.m 4:00 p.m.	Train the Trainer	Effective Training Techniques	All Provider Agency Trainers	Knoxville- Palm Cottage
		(Regional Office Trainers)		
3/27/2008 9:00 a.m 4:00 p.m.	Orientation- Unit or Department Representation will provide an overview of their unit or department	Regional Office Provider Orientation	For new or existing provider agency staff needing to be oriented to the ET Regional Office	Knoxville- Palm Cottage
		(Jack Reed & East TN Regional Office Staff)		

Other						
	Training					
DATE/TIME	TYPE OF	TOPIC/	TARGETED	LOCATION		
	TRAINING	INSTRUCTOR	PARTICIPANTS			
Per Request	Training	Medicaid Eligibility (Larson)	Provider Agencies, ISC Agencies, Independent Therapy and Behavior Professionals, Trainers, Families, Advocates, Consumers, Guardians, Interested Community	Contact Janet Larson @ 865-588- 0508, ext. 114		
Per Request	Training	Fall Prevention (Regional Office Therapeutic Services Team)	Provider Agencies, ISC Agencies, Independent Therapy and Behavior Professionals, Trainers, Families, Advocates, Consumers, Guardians, Interested Community	Contact John Richardson@ (865) 588-0508, ext. 130		
Per Request	In-service	Provision of Therapy and Nutrition Services (Regional Office Therapeutic Services Team)	Therapy and Nutrition Providers, Provider Agencies, ISC Agencies, Trainers Families, Advocates, Consumers, Guardians, Interested Community	Contact John Richardson @ (865) 588-0508, ext. 130		
Per Request	Training	Self Determination Training (Stamps-Brown)	Direct Support Staff, ISCs, Agency Supervisors, interested community, Consumers, Guardians, Advocates	Contact Rebecca Stamps-Brown for scheduling.		
Mondays and Wednesdays 1st session @ 9:00 a.m. to 11:30 a.m. 2nd session @ 1:30 p.m. to 3:30 p.m.	Training	Wheelchair Loading and Unloading of Buses and Vans (D. Sauceman)	Provider Agencies, ISC Agencies, Trainers Families, Advocates, Consumers, Guardians, Interested Community	Greeneville – To register contact Debbie Sauceman at (423) 787-6703		
Per Request	Training	Meeting Management (Stamps-Brown)	All Provider Agencies, ISC Agencies, Trainers, Families, Advocates, Consumers, Guardians, Interested Community	Contact Rebecca Stamps-Brown for scheduling.		

	Health	Related	Training	
Per Request	Train the Trainer	Supporting People with Developmental Disabilities in the Health Care System (J. Couch)	Provider Agencies, ISC Agencies, Independent Clinical Providers, Trainers, Advocates, Consumers, Guardians, Interested Community	Contact Joyce Couch, Nurse Educator @ (423) 787-6757 xt. 128
Per Request	Nurse Train the Trainer	Diabetes Mellitus and Insulin Administration (J. Couch)	Nurses Only	Contact Joyce Couch, Nurse Educator @ (423) 787-6757 xt. 128
Per Request	Train the Trainer	Medication Variance (J. Couch)	Provider Agencies, ISC Agencies, Independent Clinical Providers, Families, Advocates, Guardians, Interested Community	Contact Joyce Couch, Nurse Educator @ (423) 787-6757 xt. 128
Per Request	Train the Trainer	Death Reporting (Forms) (B. Williams)	Provider Agencies, ISC Agencies, Independent Clinical Providers, Families, Advocates, Guardians, Interested Community	Contact Barbara Williams @ (423) 787-6757 xt. 125
Per Request	Train the Trainer	Health Care Oversight (J. Couch)	Provider Agencies, ISC Agencies, Independent Clinical Providers, Families, Advocates, Guardians, Interested Community	Contact Joyce Couch, Nurse Educator @ (423) 787-6757 xt. 128
Per Request	Train the Trainer	Health Passport (J. Couch)	Provider Agencies, ISC Agencies, Independent Clinical Providers, Families, Advocates, Guardians, Interested Community	Contact Joyce Couch, Nurse Educator @ (423) 787-6757 xt. 128
Per Request	Train the Trainer	Standard Precautions (J. Couch)	Provider Agencies, ISC Agencies, Independent Clinical Providers, Families, Advocates, Guardians, Interested Community	Contact Joyce Couch, Nurse Educator @ (423) 787-6757 xt. 128